



Plattsburgh, New York

Desmond J. Racicot
Police Chief
Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
citychief@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Kasprzak
Members of the Common Council

FROM: Chief Desmond J. Racicot

DATE: March 8, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, March 1, 2011 to Wednesday, March 7, 2012
our Department has responded to the following:

| | |
|-------------------|-------------------------------|
| Fire Calls | 11 |
| | 2 light ballast breakdowns |
| | 4 system activations |
| | 1 extrication of victim |
| | 3 EMS assist |
| | 1 excessive heat (motor fire) |

| | |
|------------------------|----|
| Ambulance Calls | 41 |
|------------------------|----|

| | |
|---------------------------|----|
| Mutual Aid by CVPH | 11 |
|---------------------------|----|

BUILDING INSPECTOR'S COMPLAINT REPORT: 3/6/12

| DATE | STREET # | STREET NAME | COMPLAINT | INSP | INSPECTION REPORT | CORRECTION | DATE OF CORRECTION |
|-----------|----------|------------------------------|-------------------------------|------|-------------------|------------------------------|--------------------|
| 2/29/2012 | 315 | CORNELL ST | DUMPING FAT INTO STORM DRAIN | CB | | CORRECTIVE ACTION IN PROCESS | |
| 2/29/2012 | 315 | CORNELIA ST | FAT DUMPED INTO STORM DRAIN | CB | | CORRECTIVE ACTION IN PROCESS | |
| 2/29/2012 | 46 | COUCH ST | SOFAS ON PORCH, GARBAGE | CB | | CORRECTIVE ACTION IN PROCESS | |
| 2/29/2012 | CORNER | HELEN AND COUCH NW CORNER | GARBAGE | CB | | CORRECTIVE ACTION IN PROCESS | |
| 3/2/2012 | 21 | CLINTON ST. APT. 301 | NO REPAIRS MADE TO DRYER VENT | CB | | CORRECTIVE ACTION IN PROCESS | |
| 3/2/2012 | 18 | COURT ST., APT. 1 | MOLD | CB | | CORRECTIVE ACTION IN PROCESS | |

| DATE | STREET # | STREET NAME | COMPLAINT | INSP | INSPECTION REPORT | CORRECTION | DATE OF CORRECTION |
|-----------|----------|--------------------|---------------------------------------|------|----------------------------|-------------------------|--------------------|
| 6/13/2011 | 117 | CORNELIA ST | TALL GRASS | CB | VIOLATION NOTICE ISSUED | CORRECTED | 6/16/11 |
| 6/13/2011 | 5139 | NORTH CATHERINE ST | DRIVEWAY CAUSES CAR TO HIT THE GROUND | CB | VERBAL NOTICE OF VIOLATION | CORRECTED | 8/10/11 |
| 6/17/2011 | 4 | COUCH ST | GARBAGE | CB | NO VIOLATION | NO VIOLATION TO CORRECT | |
| 7/18/2011 | | SANDRA AVENUE | BOAT PARKED ON STREET | CB | TRI AXLE REPORTED TO PPD | REPORTED TO PPD | 8/18/11 |
| 9/14/2011 | 126 | CORNELIA ST | ACCESS TO METER PAN BLOCKED | JM | VERBAL NOTICE OF VIOLATION | CORRECTED | 10/18/11 |
| 7/13/2012 | 27 | DRAPER AVE | PLUMBING ISSUES | CB | PLUMBING PLUGGED | CORRECTED | 10/20/11 |

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning February 15, 2012 and ending on February 21, 2012 inclusive.

| Purpose for which Received | | Amount |
|----------------------------|---------------------------------------|---------------|
| 6124-2450 | Commissions | - |
| 6126-2613 | Overdue Charges | 310.72 |
| 6126-2650 | Sale of Scrap | - |
| 6126-2655 | Minor Sales | 149.19 |
| 6127-2680 | Insurance Recovery | - |
| 6127-2690 | Lost/Damaged Property | 10.00 |
| 6127-2701 | Refund Prior Year Expense | - |
| 6127-2705 | Gifts and Donations | - |
| 6127-2755 | Trust Fund Income | - |
| 6227-2760 | CEF Library System | - |
| 6330-3840 | State Library Aid | - |
| 6330-3842 | State Aid | - |
| | General | 469.91 |
| | Sales Tax @ 8% (Minor Sales Only) T&A | 4.58 |
| | TOTAL | 474.49 |

Dated, Plattsburgh, NY: February 23, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Four hundred seventy-four and 49/100 dollars this 23rd day of February 2012.

R. Marks
Richard A. Marks, City Chamberlain



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

February 27, 2012

Mayor Donald M. Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for December 2011.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

HLS

PARKING VIOLATIONS BUREAU

Monthly Report for December 2011

| | <u>DEC 2011</u> | <u>DEC 2010</u> |
|--------------------|-----------------|-----------------|
| TICKETS ISSUED: | 200 | 423 |
| TICKETS COLLECTED: | 211 | 307 |
| REVENUE FOR MONTH: | \$5,236.25 | \$7,149.25 |

YEAR TO DATE TOTALS:

| | <u>DEC 2011</u> | <u>DEC 2010</u> |
|--------------------|--|-----------------|
| TICKETS ISSUED: | 3978 | 4059 |
| TICKETS COLLECTED: | 3660 | 2935 |
| REVENUE: | \$99,594.68 | \$79,518.25 |
| COMPARISON: | Parking tickets issued for Dec. 2011: Down 223 Parking tickets collected for Dec. 2011: Down 96 Revenue for Dec. 2011: Down \$1,913.00 Amount Dismissed: \$728.25 | |



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

February 27, 2012

Mayor Donald M. Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for January 2012.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

HLS

PARKING VIOLATIONS BUREAU

Monthly Report for January 2012

| | <u>Jan 2012</u> | <u>Jan 2011</u> |
|--------------------|-----------------|-----------------|
| TICKETS ISSUED: | 201 | 380 |
| TICKETS COLLECTED: | 159 | 323 |
| REVENUE FOR MONTH: | \$4,814.50 | \$8,653.50 |

YEAR TO DATE TOTALS:

| | <u>Jan 2012</u> | <u>Jan 2011</u> |
|--------------------|--|-----------------|
| TICKETS ISSUED: | 201 | 380 |
| TICKETS COLLECTED: | 159 | 323 |
| REVENUE: | \$4,814.50 | \$8,653.50 |
| COMPARISON: | Parking tickets issued for Jan. 2012: Down 179 Parking tickets collected for Jan. 2012: Down 164 Revenue for Jan. 2012: Down \$3,893.00 Amount Dismissed: \$1606.25 | |



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held March 15th, 2012, the following resolution was adopted:

By Councilor ; Seconded by Councilor

WHEREAS, the following resolution was adopted on March 15th, 2012, and

WHEREAS, the Capital Expenditure Plan adopted January 12th, 2012, includes a Public Service Equipment category, and

WHEREAS, the Engineering and Planning Department is establishing a 2012 Equipment Replacement Project that is included in the Capital Expenditure Plan adopted January 12th, 2012, and

WHEREAS, the cost of the 2012 Equipment Replacement Project has been estimated by the Engineering and Planning Department for the costs to purchase equipment and vehicles during 2012, as follows:

| | 2012 Capital Plan | 2012 Estimated Cost |
|--|-------------------------|---------------------------|
| Pickup Truck (Water & Sewer) | \$ 26,000 | \$ 26,000 |
| Handheld Pipe/Leak Locator (Water) | 20,000 | 20,000 |
| Stake Rack (Pick-up) Truck (W&S) | 24,000 | 24,000 |
| Dump Trailer (W&S) | 3,500 | 3,500 |
| John Deere Tractor 4320 (W&S) | 36,000 | 36,000 |
| Asphalt heater trailer – hot box (DPW) | 22,000 | 22,000 |
| Asphalt Milling Machine (DPW) | 180,000 | 180,000 |
| Wheel Mounted Snow Thrower/Tractor (DPW) | 170,000 | 170,000 |
| Recycle Truck (DPW) | 210,000 | 210,000 |
| John Deere 3320 Tractor (DPW) | 27,000 | 27,000 |
| Ambulance – Fire Department | 150,000 | 150,000 |
| Radios - Fire Department | 92,000 | 92,000 |
| | <u>92,000</u> | <u>92,000</u> |
| Total | \$ <u>960,500</u> | \$ <u>960,500</u> |
| Project Funding: | | |
| General Fund Advance | \$ 851,000 | \$ 851,000 |
| Water Capital Reserve | 64,750 | 64,750 |
| Sewer Capital Reserve | 44,750 | 44,750 |
| | <u>44,750</u> | <u>44,750</u> |
| Total | \$ <u>960,500</u> | \$ <u>960,500</u> |

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 15th day of March 2012, as follows:

- 1) That, the amount of Nine Hundred Sixty Thousand Five Hundred and 00/100 (\$960,500.00) Dollars be and it is hereby appropriated for the Capital Project **2012 Equipment Replacement Project (H5110.37)** for the cost of the equipment as described above and is hereby authorized to be expended for such purpose.
- 2) That, Eight Hundred Fifty-one Thousand and 00/100 (\$851,000.00) Dollars of such appropriation be provided by an advance from the General Fund in order to purchase the equipment, but that such advance must be repaid to the General Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 3) That, Sixty-four Thousand Seven Hundred Fifty and 00/100 (\$64,750.00) Dollars of such appropriation is available and will be provided by the Water Capital Reserve fund.
- 4) That, Forty-four Thousand Seven Hundred Fifty and 00/100 (\$44,750.00) Dollars of such appropriation is available and will be provided by the Sewer Capital Reserve fund.
- 5) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 6, 2012

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids for
"One New 2013 Single Axle Truck
With Recycle Body," Contract #2012-05**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2012-05, "One (1) New 2013 Single Axle Truck w/Recycle Body."

Very truly yours,



Kevin R. Farrington, P. E.
City Engineer

/dn

CC: City Clerk
City Chamberlain
Public Works Dept.



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 6, 2012

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for
"Survey for City Streets;"
Contract #2012-03**

Dear Mayor Kasprzak & Councilors:

We received proposals on Monday, March 5, 2012, @ 10:00 AM for "Preparation of Survey for City Streets." A bid tabulation is attached.

I have reviewed the proposals and all meet the specified requirements.

Therefore, it is requested that the Mayor be authorized to sign an agreement with **Machabee Land Surveying, PO Box 2541, Plattsburgh, NY**, for Contract #2012-03, "Survey for City Streets," for the following quoted prices:

| | Street Name | From | To | PRICE: |
|--------|--------------------|----------------------|-----------------|--------------------|
| A. | Couch Street | No. Catherine Street | William Street | \$ 5,085.00 |
| B. | Dennis Avenue | Sandra Avenue | Prospect Avenue | \$ 5,865.00 |
| C. | Leonard Avenue | Rugar Street | Park Avenue | \$ 5,865.00 |
| TOTAL: | | | | <u>\$16,815.00</u> |

Sufficient funding is available from the **2012 Street Resurfacing Capital Project (H5110.36)**.

Very truly yours,

Kevin R. Farrington, P.E.

City Engineer

/dn

Attach.(1)

CC: City Clerk

City Chamberlain

Public Works Dept.

RFP SURVEY

CONTRACT #2012-03

BIDS RECEIVED

March 5, 2012, 10:00 AM

COUCH ST.

DENNIS AVE

LEONARD AVE.

TOTAL BID

| | | | | |
|--------------------|--------------|--------------|--------------|--------------|
| RMS | \$ 6,795.00 | \$ 9,575.00 | \$ 9,925.00 | \$ 26,295.00 |
| DEAN LASHWAY | \$ 14,988.00 | \$ 19,186.00 | \$ 19,588.00 | \$ 53,762.00 |
| THEW ASSOCIATES | \$ 8,200.00 | \$ 11,000.00 | \$ 12,450.00 | \$ 31,650.00 |
| AEDA | \$ 6,613.00 | \$ 10,063.00 | \$ 10,350.00 | \$ 27,026.00 |
| BERNIER CARR GROUP | \$ 9,378.00 | \$ 14,271.00 | \$ 14,679.00 | \$ 38,328.00 |
| MARC MACABEE | \$ 5,085.00 | \$ 5,865.00 | \$ 5,865.00 | \$ 16,815.00 |
| AES NORTHEAST | \$ 6,612.50 | \$ 9,887.50 | \$ 10,170.00 | \$ 26,670.00 |



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

March 6, 2012

To: Mayor Donald M. Kasprzak

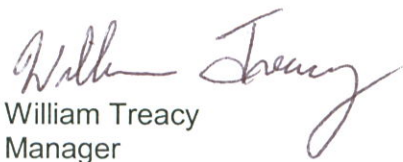
Subject: Electric Meters Revenue Type – Bid No. 2012-2-1
Bid Review and Award Recommendation

The Management of the Plattsburgh Municipal Lighting Department has reviewed and evaluated the single bid received on March 6, 2012 for the above subject contract.

We recommend award to **GoTToGo Electric, Inc, LeRoy, NY** in the total amount of **\$72,512.00**. GoTToGo Electric, Inc. is the lowest responsive and responsible bidder. Note: the cost of these meters will be reimbursed through the IEEP program.

If you have any questions, please contact me. Thank you for your attention to this matter.

Respectfully Submitted,


William Treacy
Manager

CC: City Clerk
Councilor Jackson, PMLD Liaison
MLD Financial Director

APPLICATION

Agenda
5 MAR 12

STREET SOLICITATION - PARADE - USE OF PARK OR FACILITY, ETC.

ORGANIZATION/NAME:

*Our Lady of Victory Church / Apostles
San*

ADDRESS:

*5 Patterson Plattsburgh,
12901*

DESCRIBE EVENT:

Prayer Vigil

(Expected # participants; if PARADE: route, # cars/floats)

*3 parking spaces blocked off at
66 Brinkley St Plattsburgh from
9 AM to 11:15 AM*

DATE/DATES:

April 6, 2012

ALTERNATE/RAIN

DATES:

none

(N/A For Street Solicitations)

BEGIN/END TIMES:

9:00 - 11:15 AM

GENERAL LIABILITY INSURANCE MUST BE PROVIDED

(City of Plattsburgh **MUST** be named as additional insured)

(Insurance **MUST** cover vehicles if used)

SOLITICATIONS are at designated intersections only

John Middleton Director

Signature/Title

CONTACT:

PRINT -

JOHN MIDDLETON

Name

Address

*63 MAINE RD
CITY*

Phone

324 6222

APPROVALS:

Insurance: (Y) (N)

Police Dept: (Y) (N)

Clerk: (Y) (N)

Init/Date

P.D.
-DPW